

**Jefferson County Boulder and Whitehall Library Board**  
**Regular Business Meeting AGENDA**

**6:30 pm, September 18, 2025 - Location: Boulder**

<https://zoom.us/join>

**Meeting ID: 818 1084 6273**

**Passcode: 407851**

Jefferson County Commissioners may attend the meetings. The Jefferson County Library Board welcomes and encourages public comment. Comments for any agenda item may be taken immediately prior to and in advance of a board action or vote with the following stipulations (there is an Open Public Comment period at the end of the meeting):

- 1) Comments must be pertinent to the agenda item being discussed,
- 2) Comments may not infringe on the right of privacy of another,
- 3) The Board Chair may limit the amount of time for comments if comments appear to be excessive.

1. Call to Order & Attendance
2. Agenda Review & Approval (Note: Calendar Reminders = budget work, mill value & “crystalize” dollars)
3. Public Comment
4. Review and Approve Meeting Minutes from **July 17, 2025**  
Review and Approve Special Meeting Minutes from **August 25, 2025**
5. Correspondence
6. Library Reports: Housekeeping/Upcoming Events/Seminars/Programs/Friends of the Library
  - a. Boulder
  - b. Whitehall
7. Calendar: Holidays & Vacations
  - a. Boulder
  - b. Whitehall
8. Financials & Budgeting
  - a. Authorization to pay bills.
  - b. Unexpected expenditures, possible transfer of funds.
  - c. MLA Institutional Membership - continued board discussion regarding how to handle the two libraries, possible vote.
9. Open Public Comment\* & Unscheduled Matters\*
10. Next Meeting Agenda Items: (November/December Reminders: training & workshops, evaluate goals)
11. Board/Librarian Certification Training (about 15 minutes)
12. Adjourn

Next regular business meeting is October 16, 2025 - Whitehall

\*Open Public Comment & Unscheduled Matters: Any item that is not noted on this Agenda may be discussed at this meeting at the discretion of the Board Chair, however no vote will be taken. The Board may decide whether to schedule the item to be placed on the agenda of a future board meeting for discussion and possible vote.